

DuPage County Family Center

Declaration of Limits of Confidentiality

Every client of the DuPage County Family Center has the right to be informed about their right to privacy; and, in addition, about the limits of confidentiality. Your right to privacy will be protected. Personal information such as addresses, telephone numbers, place of employment, etc., will not be shared with anyone unless you first provide the DuPage County Family Center with written consent.

Some instances may require the DuPage County Family Center to limit confidentiality and to disclose certain information. These instances may include:

1. When a party is not in compliance with a court order.
2. When an imminent safety concern arises.
3. When a Child's Representative or a Guardian ad Litem is appointed by the court, staff may disclose information, without subpoena, to help assure that the child's best interests are served.
4. When a court order directs the DuPage County Family Center to release information.
5. When specifically ordered by a court of law to provide testimony.
6. When subpoenaed by an attorney or a Guardian ad Litem to testify before a court of law or to give a deposition prior to a trial.
7. When mandated or ordered by state or federal law (i.e., in cases of known or suspected physical or sexual abuse or neglect of children, the elderly, or the mentally disabled).
8. When there is a serious threat of physical harm to you or to another person.
9. When, for the purpose of professional supervision, the DuPage County Family Center reviews cases to assure quality of service.

If it becomes necessary to release information, the DuPage County Family Center will protect the confidentiality of personal information as much as possible. The DuPage County Family Center will handle every case with the utmost responsibility and respect.

ACKNOWLEDGEMENT

I, _____, hereby acknowledge that I have read and understand the above LIMITS OF CONFIDENTIALITY, including the provisions of the declaration that address the extent to which the DuPage County Family Center may disclose information.

Client/Guardian

Witness

Date

Date