

Agreement for Scheduled Exchanges

will arrive and depart at the back door of the Family Visit Center:

Day Arrival Time Departure Time

will drop off and pick up the children at the front door of the Family Visitation Center:

Day Drop Off Time Pick Up Time

This schedule is subject to change if court proceedings require a different outcome.

If either parent is going to be arriving at the FVC late or if they need to cancel please follow the cancellation procedures:

<p><u>During regular business hours</u> Bethany Wenger, FVC coordinator, at (309) 834-5258. If you do not speak to her directly please leave a message. In addition, please call the Family Visitation Center at (309) 834-5273 and leave a message as well. We will then notify all parties involved.</p>	<p><u>After business hours and weekends</u> Call the Family Visitation Center at (309) 834-5273. If you do not speak to a worker directly please leave a message.</p>
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Date: _____

Non-Custodial Parent: _____

Custodial Parent: _____

FVC Staff Person: _____